

2019 ANNUAL APPROPRIATION RESOLUTION LIBRARY

The *Board of Trustees* of the Portsmouth Public Library, Scioto County, Ohio, met in Special session on the 15th day of January, 2019, at the office of the library with the following members present:

Kara Tieman
Ryan Salmons
Tamela Morton
Ralph Clay
Richard Schisler

Mrs. Tieman moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Library Trustees* of the Portsmouth Public Library, Scioto County, Ohio, that to provide for the current expenses and other expenditures of said Board of Library Trustees, during the fiscal year, ending *December 31, 2019*, the following sums be and the same are hereby set aside and *appropriated* for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

2019 Estimated Revenues & Appropriations

Detailed Supplemental Report

Estimated Revenue

Account		
101-00-4-1100	Public Library Fund (PLF)	2,486,000
101-00-4-1210	General Property Tax	900,000
101-00-4-3110	Patron Fines & Fees	25,000
101-00-4-3130	Patron Charges for Professional Services	1,500
101-00-4-3140	Patron Coin-Op	20,000
101-00-4-4101	Interest	50,000
101-00-4-6101	Contributions	12,000
101-00-4-8000s	Sale of Surplus, Rental & Reimbursements	10,000
TOTAL		3,504,500

Appropriations

Account		
101-00-5-1110	Officials and Managers	316,000
101-00-5-1120	Professionals	288,500
101-00-5-1140	Office and Clerical	779,000
101-00-5-1160	Service Workers	55,000
101-00-5-1400	Retirement Benefits	149,000
101-00-5-1600	Employer's Share	458,000
101-00-5-1650	Worker's Compensation	7,500
101-00-5-1910	Employee Membership Dues	2,500
101-00-5-1920	Tuition Reimbursement	5,000
101-00-5-1999	Other Employee Benefits	26,000
Subtotal		2,086,500
101-00-5-2100	General Administrative Supplies	14,000
101-00-5-2200	Property Maintenance/Repair	20,000
101-00-5-2300	Motor Vehicle Fuel, Supplies & Parts	6,000
101-00-5-2900	Other Supplies	25,500
101-00-5-2910	Supplies - Programs	25,000
101-00-5-2920	Supplies – Catalog	3,000
Subtotal		93,500
101-00-5-3100	Travel & Meeting Expenses	12,000
101-00-5-3200	Comm., Printing & Publicity	8,000
101-00-5-3210	Telephone	27,000
101-00-5-3300	Property Maintenance Repairs	28,000
101-00-5-3320	Equipment/Furniture Maintenance	37,000
101-00-5-3325	Electronic Services Maintenance	23,000
101-00-5-3330	Motor Vehicle Repairs	3,000
101-00-5-3340	Groundskeeping & Snow Removal	7,500
101-00-5-3350	Cleaning & Janitorial Service	3,000
101-00-5-3360	Trash Hauling & Dumping	5,000
101-00-5-3370	Security & Monitoring Service	40,000
101-00-5-3400	Insurance	38,000
101-00-5-3510	Rents/Leases – Land & Building	-
101-00-5-3560	Rents/Leases – Equipment	4,000

2019 Estimated Revenues & Appropriations Detailed Supplemental Report

101-00-5-3599	Rents/Leases – All Other	11,000
101-00-5-3610	Electricity	102,000
101-00-5-3620	Natural Gas	15,000
101-00-5-3630	Water & Sewer	7,000
101-00-5-3700	Professional Services	22,000
101-00-5-3760	Tax Collection Fees	25,000
101-00-5-3770	Election Board Fees	5,000
101-00-5-3800	Processing	10,000
101-00-5-3900	Other Contracts & Services	61,000
Subtotal		493,500
101-00-5-4100	Books – Main Adult	85,000
101-00-5-4102	Books – Youth Services	50,000
101-00-5-4104	Books – Young Adult	11,000
101-00-5-4105	Books – Local History	2,000
101-00-5-4200	Periodicals	11,000
101-00-5-4300	Audio Visual Materials	96,000
101-00-5-4500	Computer Services & Information	15,000
101-00-5-4600	Inter-Library Loan	1,000
101-00-5-4700	Repair & Restoration	-
101-00-5-4900	Library Materials – All Other	31,000
Subtotal		302,000
101-00-5-5100	Land - Purchased	-
101-00-5-5200	Land Improvements	12,000
101-00-5-5300	Buildings/New	-
101-00-5-5400	Building Improvements	-
101-00-5-5510	Furniture & Equipment	121,000
101-00-5-5520	Technology	62,000
101-00-5-5550	Replacement Furniture & Equipment	-
101-00-5-5710	Motor Vehicle – Purchased	-
Subtotal		195,000
101-00-5-7100	Dues & Membership	8,000
101-00-5-7200	Taxes& Assessments	-
101-00-5-7210	Property Tax Expenses	-
101-00-5-7900	Miscellaneous Expenses	-
Subtotal		8,000
GRAND TOTAL FUND 101		3,178,500

2019 Estimated Revenues & Appropriations

For Board Approval

Estimated Revenue

101-00-4-1100	Public Library Fund (PLF)	\$	2,486,000
101-00-4-1210	General Property Tax		900,000
101-00-4-3000s	Patron Fines & Fees		46,500
101-00-4-4000s	Interest		50,000
101-00-4-6000s	Contributions		12,000
101-00-4-8000s	Sale of Surplus, Rental & Reimbursements		10,000
TOTAL		\$	3,504,500

Appropriations

101-00-5-1000s	Payroll & Benefits	\$	2,086,500
101-00-5-2000s	General Operating Supplies		93,500
101-00-5-3000s	Utilities & Maintenance		493,500
101-00-5-4000s	Library Materials Expenses		302,000
101-00-5-5000s	Building & Equipment Expenses		195,000
101-00-5-7000s	Entity Dues & Memberships		8,000
GRAND TOTAL FUND 101		\$	3,178,500

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Ralph Clay seconded the **Resolution** and the roll being called upon its adoption, the vote resulted as follows:

Kara Tieman - yes
Ryan Salmons - yes
Tamela Morton - yes
Ralph Clay - yes
Richard Schisler - yes

Adopted January 15, 2019

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CERTIFICATE

The State of Ohio, Scioto County,

I, Leah Jenkins, Fiscal Officer of the Board of Library Trustees of the Portsmouth Public Library District, in said County, whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution has been compared by me with the said original and that the same is a true and corrected copy thereof.

Witness by signature, this 15th day of January, 2019.



Fiscal Officer of the Board of Library Trustees of the Portsmouth Public Library District
Scioto County, Ohio